



SUPERVISOR'S WORKSHOP - OUR RESPONSIBILITY FOR SAFETY

The Alcohol and Drug Policy that Works - COAA Canadian Model A & D Policy – 2005 Edition

The Policy and this Workshop?... The Construction Owners Association of Alberta has introduced a best practice within our industry titled the Canadian Model for Providing a Safe Workplace - Alcohol and Drug Guidelines and Work Rule. This workshop will provide an overview of the Alcohol and Drug Guidelines and Work Rule along with decision-making guidelines helpful in dealing with an employee whose safe work performance may be affected by alcohol or drug use. Some useful tools and resources will be provided to assist supervisors with taking appropriate action under the policy. This workshop program and material is based on the 2005 edition of the Canadian Model Policy and will provide participants with the information needed to apply the 2005 edition of the Canadian Policy.

Who Should Attend?... This workshop will be of interest to any people holding supervisory responsibilities where they may have to apply the 2005 edition of the COAA Alcohol and Drug Policy in the unionized construction or maintenance industries. Job stewards and business representatives of a building trade union will also find this workshop of value.

COURSE Dates, Times and Locations

No. 1017	Date: Friday , October 1, 2010	Time: 8 a.m. – Noon	<i>afternoon class will be added if morning class is full.</i> (Sue)
Location:	CLR Office #207, 10050 – 112 St	Edmonton Alberta	
No. 1019	Date: Wednesday , November 3, 2010	Time: 8 a.m. – Noon	<i>afternoon class will be added if morning class is full.</i> (Sue)
Location:	Bob Lamb Training Centre Rm.241	Fort McMurray Alberta	
No. 1018	Date: Friday , November 19, 2010	Time: 8 a.m. – Noon	<i>afternoon class will be added if morning class is full</i> (Sue)
Location:	CLR Office #207, 2725 – 12 Street N.E	Calgary Alberta	
No. 1022	Date: Monday , November 29, 2010	Time: 8 a.m. – Noon	(Val)
Location:	CLR Office #207, 10050 – 112 St	Edmonton Alberta	

Fees: **\$70 + GST** - Contractors affected by a CLR-A Collective Agreement
\$100 + GST - Contractors not affected by a CLR-A Collective Agreement

Cancellation Policy... All cancellations must be received in our office three (3) working days prior to course commencement. If we have not been notified a CANCELLATION FEE of \$20.00 will be invoiced to your Company. Should our office cancel a program (ex. lack of registration) then no cancellation fee will apply.

Registration: By fax: (780) 451-5447 Attn. Karen (office use only) Student ID# E05-_____

Name		Position	
Company		Phone	Program Number
Company Address	City	Province	Postal Code

Invoice Sent To (If Different From Above) Name Company

Address City Province Postal Code

Purchase Order #: _____